



Parent Advisory Council Meeting Minutes

Tuesday, October 2nd, 2018 – 7:00 PM

Stelly's High School – Learning Commons

ATTENDANCE

- **Executive:** Denise Tidman, Tim Karpiak
- **Stelly's Admin:** Sally Hansen, Marti Redman, Dana Jensen (vice-chair), Samantha Etzel, Shelley Hamel, Sandra Arthur, Jared Watters, Michele Wake, Karin Johnston, Leila Nazaroff

1. **Call to Order:** The meeting was called to order at 7:00 PM

2. **Approval of Agenda:** Approval of Agenda as is.

MOVED: Tim motioned that the agenda be approved.

SECONDED: Shelley

VOTE: Carried

3. **Approval of Minutes:** Approval of June minutes as is.

MOVED: Denise motioned that the minutes be approved.

SECONDED: Michele

VOTE: Carried

4. Presidents Report

- **Breakfast Club:**
 - Looking for coordinator, someone to oversee ordering. Also, some volunteers. Coordinator would order through Gordon foods, send the email, all supplies through GF and Co-op. Fill morning volunteer – need Thursday and every other Friday. Michele Wake will help every second Friday morning. Volunteers can help coordinator pick up food and drop off. Contact Leila leilanzaroff@gmail.com anyone that can help.
 - What happened to Thrifty's sponsorship? Restructured, now do only Smile cards.
 - Funding is out there, just need the resources to go get. Get \$1,500 in gift cards from Co-op.
- **International Students:** some parents are upset international students are bumping regular kids from classes. Sally discussed the structuring of how timetables are done and how this isn't entirely what's happening.
- **PAC Fundraising** - Fair Food Booth, Volunteer PAC fee

5. Principals Report

- PAC and School fundraising: voluntary for parents
- All Candidates Debate - Oct 16th here at 7pm
- Grad parent information Night Oct 11th – dry grad participation and volunteers from grads. Police officer coming in. Insurance rep - Jarrod offered to contact Dan at SeaFirst to talk about ramifications on coverage
- Dry Grad parent night - Oct 23 – need a parent to coordinate

- Student Votes
- Welcome sign – now in French and English
- Bleachers - removed from gym – permanent ones coming in November
- New policies regarding volunteer drivers – Requirement for insurance with \$2M liability, drivers abstract, CRC every 3 years and online – now comes as a package. Discussion around the need for these forms signed for liability reasons driving students to sports events
- Executive contact information for Susan
- Registration - 836 last year // 878 this year – anticipate an increase
- Staffing challenges – funding pulled back from secondary in June, resulting in larger classes.
 - SIDES and satellite – contract language must be conformed to regarding class size.
 - International (108) – goes through waitlist in same way as locals
 - All put into the system and random timetables are created

6. COPAC Report – need a rep

- No update

7. CPF Report - Sandra

- Sandra gave an update: Asian parents and French
- Fundraising – hoping to bring back French theatre group. French to the Future in April at UVic.
- Gaming grant: \$55,000 for BC - hoping to get some
- Canadian Parents of French

8. Treasurer Report - Tim

- Off to good start. Game funding used up last year. \$20K from gaming for this year, up \$3k from last year
- PAC funding – average \$5k, and money from Fair, that's it
- Another cheque signee – Dana Jensen volunteered to be a third signee
- Web assistance, upload minutes, refresh the website – Michele Wake offered to help with this

9. Funding Requests – forms available from office, go through approval and Sally must sign

a) Amount: \$1,500, Description/Title: breakfast program

Discussion: was in budget as standing

MOVED: Shelley motioned to approve the request.

SECONDED: Dana

VOTE: Carried

b) Amount: \$500, Description/Title: Forgotten lunch program

Discussion: Up \$500 from last year

MOVED: Denise motioned to approve the request.

SECONDED: Tim

VOTE: Carried

c) Amount: \$630, Description/Title: Seaquaria (aquarium cleanup)

Discussion: Discussed this is needed to keep the tank in proper shape

MOVED: Dana motioned to approve the request.

SECONDED: Shelley

VOTE: Carried

d) Amount: \$500, Description/Title: Book Club

Discussion: Help students, ensure the books are used by kids, read together for social bonding for those not engaged in sports etc – funding to buy sets of books

MOVED: Karin motioned to approve the request.

SECONDED: Sandra

VOTE: Carried

e) Amount: \$1000 (\$500/semester), Description/Title: Poets in the Classroom

Discussion: Poets come once and does four classes per semester (school year?) - all day and do creative writing in class, full of laughter and joy. At lunch poets hang out and share techniques

MOVED: Tim motioned to approve the request.

SECONDED: Dana

VOTE: Carried

f) Amount: \$1000, Description/Title: Outdoor Pursuits

Discussion: deals with 150 students/12 classes, funding helps for equipment to keep them safe

MOVED: Michele motioned to approve the request.

SECONDED: Tim

VOTE: Carried

g) Amount: \$1,000, Description/Title: concession at fair

Discussion: new deep fryers and upgrades

MOVED: Marti motioned to approve the request.

SECONDED: Shelley

VOTE: Carried

h) Amount: \$13,000, Description/Title: Athletics

Discussion: Sports fees, clubs, uniforms, equipment

MOVED: Dana motioned to approve the request.

SECONDED: Tim

VOTE: Carried

i) Amount: \$1300, Description/Title: Art department

Discussion: Etching press for \$500. Material \$500, \$300 for maintenance. More opportunity with expansion of printing medium.

MOVED: Karin motioned to approve the request.

SECONDED: Sandra

VOTE: Carried

10. Old Business

- n/a

11. New Business:

- Dana Jensen elected as Vice Chair.

12. Next Meeting Date: The next meeting is November 13th at 7:00 PM in the Learning Commons.

13. Motion to Adjourn: Meeting adjourned at 8:00 PM

MOVED: Tim motioned to adjourn

SECONDED: Michele

VOTE: Carried