



# Parent Advisory Council AGM Minutes

Monday, May 12, 2020 – 7:00 PM

Zoom Meeting

## ATTENDANCE

- **Executive:** Dana Jensen, Kelly Hoffman, Michele Wake, Natalie Salem, Sarah Bennett, Sandra Arthur
- **Stelly's Admin:** Sally Hansen

- |  |        |             |             |
|--|--------|-------------|-------------|
| 1. Call to Order   | 7:04PM | Dana Jensen |             |
| 2. Approval of the Agenda  |        | PAC         | Approval    |
| <b>MOTION: Michele</b><br><b>SECOND: Kelly</b>   |        |             |             |
| 3. Approval of the Minutes from March 20, 2020   |        | PAC         | Approval    |
| <b>MOTION: Kelly</b><br><b>SECOND: Natalie</b>   |        |             |             |
| 4. President's Report (verbal)   |        | Dana Jensen | Information |
| <ul style="list-style-type: none"> <li>• It's been a hectic year with the three-week job action and then the COVID-19 pandemic</li> </ul>  |        |             |             |
| 5. Approval of 2020/2021 Budget  |        |             | Information |
| **see proposed budget, Appendix 1  |        |             |             |
| <ul style="list-style-type: none"> <li>• General Account           <ul style="list-style-type: none"> <li>○ May 1, 2020 Balance: \$13,014.08</li> <li>○ Proposed 2020/21 Budget: \$12,959</li> <li>○ Saanich Fair Profit proposed revenue of \$6500 - amount being removed due to cancellation of the fair</li> </ul> </li> <li>• Gaming Account           <ul style="list-style-type: none"> <li>○ May 1, 2020 Balance: \$12,251.40</li> <li>○ Proposed 2020/21 Budget: \$12,00000</li> <li>○ Athletics - proposed expense of \$10,000 - reduced to \$5000 to accommodate other budgetary requests and potential decline in gaming funds allocated</li> <li>○ Gaming grant may be reduced; however, we are unaware of any changes at this time</li> </ul> </li> </ul> |        |             |             |
| <b>MOTION: Dana</b><br><b>SECOND: Natalie</b>  |        |             |             |
| 6. Election of 2020/2021 Executive   |        | Dana Jensen | Decision    |

**Chair – Dana Jensen**

NOMINATED: Michele

SECOND: Sarah

**Vice Chair – Sarah Bennett**

NOMINATED: Dana

SECOND: Natalie

**Treasurer – Kelly Hoffmann**

NOMINATED: Natalie

SECOND: Sandra

**Secretary – Michele Wake**

NOMINATED: Dana

SECOND: Kelly

**Communications - Natalie Salem**

NOMINATED: Michele

SECOND: Kelly

**COPACS Representative – VACANT**

NOMINATED:

SECOND:

**CPF – VACANT**

NOMINATED:

SECOND:

7. Old Business

- NONE

8. New Business

- NONE

9. Next Meeting Date – May 11, 2021 @ 7pm

PAC

Information

10. Adjournment at 7:36pm– **MOTION:** Kelly **SECOND:** Sandra

## Proposed Budget for 2020/21

### General Account

	<u>Credit</u>	<u>Debit</u>	<u>Balance</u>
Balance as of May 1, 2020			13,014.08
PAC Optional Fees*	5,000.00		
Saanich Fair profit* > <i>cancelled for 2020</i>		0.00	
Funding Requests Approved*		12,530.00	
Bank Fees and Memberships		125.00	
			5,359.08

\* Based on this years amounts and anticipated requests

<u>**For reference - 2019/20 requests included:</u>		<u>Propose the following amounts for 2020/21:</u>
Marine Aquarium	630	650
Outdoor Education	1000	1000
Marching Band-windbreakers	3200	0
Stelly's After Grad	2000	2000
Science dept-plumber endoscope	100	0
Saanich Fair booth repairs (from profits)	1000	0
Athletic fees	2500	2500
Saanich Dance Showcase	500	500
Visual Arts Program-Pottery wheel	3500	1750
Integration Support Team	2000	0
English/Media-360 deg. Camera	549	549
Grade 9 Immunizations-juice	72	80
MPR Curtains	2500	2500
Staff Appreciation Lunch	500	500
Marching Band-t-shirts (summer uniform)	500	500
		12529

## Proposed Budget for 2020/21

### Gaming Account

	<u>Credit</u>	<u>Debit</u>	<u>Balance</u>
Balance as of May 1, 2020			12,251.40
Gaming Grant* <i>(based on 800 students)</i>	16,000.00		
Funding requests Approved**		12,000.00	
			16,251.40

\* Based on this years amounts and anticipated requests

<u>**For reference - 2019/20 requests included:</u>		<u>Propose the following amounts for 2020/21:</u>
Athletics	10000	5000
Forgotten Lunch Program	1000	1000
Poets in the Classroom	1000	1000
Waterloo Math Contests	1000	1000
Breakfast Program	1500	1500
Student Book Club	500	500
Integration Support		2000
		12000